

BRIDGEPORT EXEMPTED VILLAGE SCHOOL DISTRICT

55781 National Road, Bridgeport, Ohio 43912
Phone: (740) 635-1713 Fax: (740) 635-6003

REQUEST FOR RECORDS

Please return to:

Bridgeport Elementary PK-4
55707 Industrial Dr.
Bridgeport, Ohio 43912
Phone: 740-635-0853 Ext. 1011
Fax: 740-635-6009
Email: darlene.baker@bridgeportschools.net
jessica.kuprowicz@bridgeportschools.net

Bridgeport Middle School 5-8
55707 Industrial Dr.
Bridgeport, Ohio, 43912
Phone: 740-635-0853 Ext. 1150 or 1151
Fax: 740-635-6008
Email: karen.thomas@bridgeportschools.net
kaylynn.yates@bridgeportschools.net

Bridgeport High School
55707 Industrial Dr.
Bridgeport, Ohio 43912
Phone: 740-635-0853 Ext.1150 or 1151
Fax: 740-635-6008
Email: karen.thomas@bridgeportschools.net
kaylynn.yates@bridgeportschools.net

Student Name

Grade

Date of birth

This student is requesting open enrollment in our district. If enrolled we will inform you of the enrollment date.

This student has enrolled in our school district effective for the following reason:

- Parent/Guardian now resides in our district
Change in custody/residential parent
Grandparent Law (Power of Attorney on file)
Other - Specify:
Open Enrollment
Foster/Court placed in our district
18-year-old student

Requesting records from:

Records Requested

- Official administrative records (name, birthday, grade level completed, grades, retention and attendance record)
Custody papers, birth certificate, medical/immunization records
Test results (Ohio K-3 Diagnostic, Next Generation Assessment, and Ohio State Tests (EOC))
Speech/Hearing/Language evaluation
Reading Improvement/Monitoring Plan (RIMP)
Ohio Test of English Language Acquisition (OTELA) or Ohio English Language Proficiency Assessment (OELPA)
Grades at date of withdrawal
Report card
Transcripts
SSID (Ohio School Only)
Other:

Special Education Records Requested

- Individualized Education Program (IEP)
Multi-factored Evaluation (MFEL), Evaluation Team Report (ETR)
Eligibility Committee Report
504 Plan (if applicable)

Please email, fax or mail records to the above requesting school.

Administrative Signature

\*According to Federal Regulations - Family Educational Rights and Privacy Act (Buckley Amendment), dated 6/1/1976, it is not necessary to obtain written consent to release records for the purpose of enrolling in school or for the purpose of transfer of records between schools.