

BRIDGEPORT EXEMPTED VILLAGE SCHOOL DISTRICT

55781 National Road, Bridgeport, Ohio 43912

Phone: (740) 635-1713 Fax: (740) 635-6003

REQUEST FOR RECORDS

Please return to:

Bridgeport Elem/MS PK-6
55707 Industrial Dr.
Bridgeport, Ohio 43912
Phone: 740-635-0853 Ext. 1011
Fax: 740-635-6009
Email: mary.lander@bridgeportschools.net

Bridgeport Middle School 7-8
55707 Industrial Dr.
Bridgeport, Ohio, 43912
Phone: 740-635-0853 Ext. 1150 or 1151
Fax: 740-635-6008
Email: ashley.namack@bridgeportschools.net
karen.thomas@bridgeportschools.net

Bridgeport High School
55707 Industrial Dr.
Bridgeport, Ohio 43912
Phone: 740-635-0853 Ext.1150 or 1151
Fax: 740-635-6008
Email: ashley.namack@bridgeportschools.net
karen.thomas@bridgeportschools.net

Student name

Grade

Date of birth

__ This student is requesting open enrollment in our district. If enrolled we will inform you of the enrollment date.

__ This student has enrolled in our school district effective _____ for the following reason:

__ Parent/Guardian now resides in our district

__ Open Enrollment

__ Change in custody/residential parent

__ Foster/Court placed in our district

__ Grandparent Law (Power of Attorney on file)

__ 18 year old student

__ Other – Specify: _____

Requesting records from: _____

Records Requested:

- √ Official administrative records (name, birthday, grade level completed, grades, retention and attendance record)
- √ Custody papers, birth certificate, medical/immunization records
- √ Test results (Ohio K-3 Diagnostic, Next Generation Assessment, and Ohio State Tests (EOC))
- √ Individualized Education Program (IEP), Multi-factored Evaluation (MFEL), Evaluation Team Report (ETR)
- √ 504 Plan (if applicable)
- √ Speech/Hearing/Language evaluation
- √ Reading Improvement/Monitoring Plan (RIMP)
- √ Ohio Test of English Language Acquisition (OTELA) or Ohio English Language Proficiency Assessment (OELPA)
- √ Grades at date of withdrawal
- √ Report card
- √ Transcripts
- √ SSID (Ohio School Only)
- √ Other: _____

Please fax or mail records to the above requesting school.

Administrative Signature