

## Bridgeport School District LPDC Continuing Education Unit Options

Revised: September 2022  
Bridgeport LPDC – IRN: 014052

*CEUs are earned through PD (Professional Development) or EOA's (Equivalent Other Activities) and are effective for your current license cycle. It is the responsibility of the LPDC to adjust these to the needs of the district and inform staff of those changes as they occur.*

ACTIVITY	MAXIMUM CEUs	CONTACT/CLOCK HOURS & CEU VALUES	VERIFICATION REQUIRED FOR LPDC APPROVAL	CRITERIA
<b>In-person professional conference, workshop, institute, academy (including remote attendance at live event)</b>	no limit	1 contact hour = 0.1 CEU	certificate of participation, agenda, or other verifiable documentation	must be related to your teaching or licensure  includes district-wide or ESC sponsored PD
<b>Asynchronous on-line professional conference, workshop, institute, academy (self-directed, no live interaction)</b>	1 CEU per license cycle unless pre-approved by LPDC committee	CEUs earned based on credit indicated by provider	certificate of completion or other documentation	must be related to your teaching or licensure
<b>Any team or committee meeting for the district, your department, building, or grade level for educational purpose(s), including those involving Resident Educator teachers and mentors (or other mentor-teacher meetings)</b>	1.75 CEUs per year (or 8.75 per license cycle)  NO maximum for DLT or PBIS Committee meetings	educator responsible for documenting  1 clock hour = 0.1 CEU	Team and Professional Committee Meeting Log including agenda, sign-in sheet, or summary for each meeting  accessible documentation saved on-line sufficient along with Meeting Log	Team or committee meeting hours must be accurately documented and reflect time spent for educational purpose(s) and collaboration.

ACTIVITY	MAXIMUM CEUs	CONTACT/CLOCK HOURS & CEU VALUES	VERIFICATION REQUIRED FOR LPDC APPROVAL	CRITERIA
<b>Pubic SchoolWORKS, Safe Schools, or any other general health and safety trainings in which a certificate is awarded or license is earned</b>	1 CEU per license cycle unless training is required by Superintendent or designee	1 contact hour = 0.1 CEU	transcript including all training for each school year (NO individual certificates)	must be directly applicable to the classroom or required by superintendent or designee
<b>College course completion</b>	no limit	1 semester hour = 3 CEUs 1 quarter hour = 2 CEUs	copy of transcript, grade report, or other official documentation from university	must be in education or in areas related to teaching assignment, present or desired teaching license
<b>Professional presentation</b>	3 CEUs per license cycle	educator responsible for documenting  1 clock hour = 0.1 CEU	Professional Presentation Log and agenda, workshop schedule, or other documentation	Retain copies of any presentation materials.
<b>Cooperating teacher for an intern or student observer</b>	<b>Coop. teacher for student teacher</b> 2 CEUs per year 4 CEUs per license cycle  <b>Coop. teacher for student observer</b> 1 CEU per year 3 CEUs per license cycle	educator responsible for documenting  1 clock hour = 0.1 CEU	documentation of hours on a Cooperation with Intern/Student Observer Log and also documentation directly from the cooperating university	direct responsibility for undergraduate student, undergraduate intern, graduate student, or student teacher
<b>Peer Visitation and Observation and Post-Observation Conference including Resident Educators and Mentors</b>	1 CEU per license cycle	educator responsible for documenting  1 clock hour = 0.1 CEU	Peer and Resident Educator Visitation, Observation, and Conference Log including summary or other proof of post-observation conference	CEUs awarded to <b>both</b> (or all) teachers involved (the observer and any observed teachers)

ACTIVITY	MAXIMUM CEUs	CONTACT/CLOCK HOURS & CEU VALUES	VERIFICATION REQUIRED FOR LPDC APPROVAL	CRITERIA
<b>Teaching a college, adult vocational, or technical course</b>	2 CEUs per course per academic year  10 CEUs per license cycle	each course taught = 2 CEUs per academic year	course syllabus (that includes name, number, and date) from university signed by an official	must be in education or in areas related to teaching assignment or teaching license
<b>Grant writing</b>	2 CEUs per licensure cycle unless pre-approved by the Committee  1 clock hour = 0.1 CEU	documentation of time spent in planning meetings, conducting research, writing, and/or other relevant activities	Grant Writing Log and/or other relevant documentation	Grant must benefit Bridgeport EVSD, its students, and/or staff
<b>National Board of Professional Teaching Standards Certificate</b>	9 CEUs per license cycle upon obtaining NBPTS certificate  6 CEUs for completion without certificate	W/NBPTS certificate = 9 CEUs  W/out NBPTS but completion of program = 6 CEUs	valid copy of NBPTS Certificate or verifiable documentation for program completion only	must be in subject area of educator's assignment  Certificate must be completed or participation as candidate must be verified within the license cycle.
<b>Other activities related to academic areas not specified above</b>	to be determined by LPDC on a case-by-case basis	to be determined by LPDC	pre-approval by LPDC typically required  documentation to be agreed-upon by Committee and educator	must be related to your teaching or licensure

Educators are responsible for documenting and keeping records for all CEUs earned at any time. Current LPDC members include:

Amy Vavrock (Coordinator), Tom Daley (Coordinator Designee), Jim Davenport, Jill Boyer, and Christine Malone.

Please feel free to attend an LPDC meeting or otherwise contact committee members with any LPDC questions or concerns.